

**Somerville Youth Soccer League (SYSL)
Fields Director**

SYSL Board of Directors Description	
Authority and Responsibility	The Board of Directors is the legal authority for the SYSL (the "corporation"). As a member of the Board, a Director acts in a position of trust for the entire soccer community and is responsible for the effective governance of the organization.
Requirements	Requirements of Board membership include: <ol style="list-style-type: none"> 1. Commitment to the work of the organization. 2. Knowledge and skills in one or more areas of Board governance: policy, finance, programs, personnel, and advocacy. 3. Willingness to serve on committees. 4. Attendance at monthly Board meetings. 5. Attendance at meetings of assigned committees. 6. Attendance at Annual General Meeting. 7. Support of special events. 8. Support of and participation in fundraising or marketing events.
General Duties	The Fields Director is considered a Director of the Board. A Director is fully informed on organizational matters and participates in the Board's deliberations and decisions in matters of policy, finance, programs, personnel, and advocacy. The Director must: <ol style="list-style-type: none"> 1. Perform any all duties imposed on them collectively or individually by law, by the Articles of Incorporation, or by the By-Laws. 2. Appoint and remove, employ and discharge, and except as otherwise provided by the By-Laws, prescribe the duties and fix the compensation, if any, of all officers, agents, and employees of the corporation. 3. Supervise all directors, agents, and employees of the corporation to assure that their duties are performed properly. 4. Meet at such times and places as required by the By-Laws. 5. Register his/her contact information with the SYSL Secretary; notices of meetings by phone, email, or other electronic means to him/her via their contact information shall be valid notices thereof.
SYSL Director Description	
Term	The Fields Director is elected by the membership at the Annual General Meeting, serves for a 1-year term and may be released at the end of the elected term, by resigning or according to the SYSL By-Laws.
Specific Duties	<ol style="list-style-type: none"> 1. Plans, negotiates and schedules field use for practices and games, including fall and spring outdoor play and winter indoor play. 2. Plans field needs based on anticipated number of teams. 3. Responsible for ensuring that all grass fields have chalk lines for weekend and makeup games. 4. Coordinates with Equipment Director regarding the procurement and maintenance of field equipment (goals, nets, weight bags, flags, locks). 5. Negotiates with Recreation Department (and competing field users for available fields and times, and provides necessary documentation to ensure that SYSL is conforming to city rules for field use. 6. Schedules practice and game dates/times with Program Directors) including makeup games. 7. Works with the Board to determine field improvement priorities for implementation by the Department of Public Works and on regular maintenance issues with the DPW.

- Continued -

Committees	Player/Coach Development Committee
Commitment	XX hours per month.