

**Somerville Youth Soccer League (SYSL)  
Referee Coordinator**

<b>SYSL Board of Directors Description</b>	
Authority and Responsibility	The Board of Directors is the legal authority for the SYSL. As a member of the Board, a Director acts in a position of trust for the entire soccer community and is responsible for the effective governance of the organization.
Requirements	Requirements of Board membership include: <ol style="list-style-type: none"> <li>1. Commitment to the work of the organization.</li> <li>2. Knowledge and skills in one or more areas of Board governance: policy, finance, programs, personnel, and advocacy.</li> <li>3. Willingness to serve on committees.</li> <li>4. Attendance at monthly Board meetings.</li> <li>5. Attendance at meetings of assigned committees.</li> <li>6. Attendance at Annual General Meeting.</li> <li>7. Support of special events.</li> <li>8. Support of and participation in fundraising or marketing events.</li> </ol>
General Duties	The Referee Coordinator is considered a Director of the Board. A Director is fully informed on organizational matters and participates in the Board's deliberations and decisions in matters of policy, finance, programs, personnel, and advocacy.  The Director must: <ol style="list-style-type: none"> <li>1. Perform any all duties imposed on them collectively or individually by law, by the Articles of Incorporation, or by the By-Laws.</li> <li>2. Appoint and remove, employ and discharge, and except as otherwise provided by the By-Laws, prescribe the duties and fix the compensation, if any, of all officers, agents, and employees of the corporation.</li> <li>3. Supervise all directors, agents, and employees of the corporation to assure that their duties are performed properly.</li> <li>4. Meet at such times and places as required by the By-Laws.</li> <li>5. Register his/her contact information with the SYSL Secretary; notices of meetings by phone, email, or other electronic means to him/her via their contact information shall be valid notices thereof.</li> </ol>
<b>SYSL Director Description</b>	
Term	The Referee Coordinator is elected by the membership at the Annual General Meeting, serves for a 1-year term and may be released at the end of the elected term, by resigning or according to the SYSL By-Laws.
Specific Duties	<ol style="list-style-type: none"> <li>1. Attend Conduct/Discipline Committee conference calls.</li> <li>2. Make recommendations to the board for improvements to the referee program.</li> <li>3. Coordinate all referee education and mentoring programs.</li> <li>4. Oversee the recruitment and appointment of referees.</li> <li>5. Oversee referee scheduling for all home games.</li> <li>6. Coordinate the referee evaluation process.</li> <li>7. Report successes and challenges to referee program to the Board of Directors.</li> <li>8. Attend all required MYSL Meetings that pertain to rules and referees.</li> </ol>

Committees	Marketing/Fundraising/Outreach Committee
Commitment	10 hours per month