

**Somerville Youth Soccer League (SYSL)
Middlesex Youth Soccer League (MYSL) Coordinator**

SYSL Board of Directors Description	
Authority and Responsibility	The Board of Directors is the legal authority for the SYSL (the "corporation"). As a member of the Board, a Director acts in a position of trust for the entire soccer community and is responsible for the effective governance of the organization.
Requirements	Requirements of Board membership include: <ol style="list-style-type: none"> 1. Commitment to the work of the organization. 2. Knowledge and skills in one or more areas of Board governance: policy, finance, programs, personnel, and advocacy. 3. Willingness to serve on committees. 4. Attendance at monthly Board meetings. 5. Attendance at meetings of assigned committees. 6. Attendance at Annual General Meeting. 7. Support of special events. 8. Support of and participation in fundraising or marketing events.
General Duties	The MYSL Coordinator is considered a Director of the Board. A Director is fully informed on organizational matters and participates in the Board's deliberations and decisions in matters of policy, finance, programs, personnel, and advocacy. The Director must: <ol style="list-style-type: none"> 1. Perform any all duties imposed on them collectively or individually by law, by the Articles of Incorporation, or by the By-Laws. 2. Appoint and remove, employ and discharge, and except as otherwise provided by the By-Laws, prescribe the duties and fix the compensation, if any, of all officers, agents, and employees of the corporation. 3. Supervise all directors, agents, and employees of the corporation to assure that their duties are performed properly. 4. Meet at such times and places as required by the By-Laws. 5. Register his/her contact information with the SYSL Secretary; notices of meetings by phone, email, or other electronic means to him/her via their contact information shall be valid notices thereof.
SYSL Director Description	
Term	The MYSL Coordinator is elected by the membership at the Annual General Meeting, serves for a 1-year term and may be released at the end of the elected term, by resigning or according to the SYSL By-Laws.
Specific Duties	<ol style="list-style-type: none"> 1. Acts as liaison between Middlesex Youth Soccer League (MYSL) and Somerville Youth Soccer League (SYSL). 2. Attends all MYSL meetings and informs SYSL Board members of MYSL regulations and events. 3. Informs SYSL Board members when there is a disciplinary issue with a SYSL travel team. 4. Determines appropriate MYSL divisional level for all travel teams with the MYSL Coordinator and SYSL Age Coordinators. 5. Assists Registrar in the maintaining, arranging, and submitting of player rosters and player identification cards to MYSL.
Committees	Player Evaluation/Team Placement Committee
Commitment	5 to 10 hours per month